



ASSOCIATION OF TEACHER EDUCATORS

MINUTES OF MEETING

Tuesday, February 13, 2024

Online Meeting Held by Video Conference

Call to Order

A meeting of the Association of Teacher Educators (ATE) Board of Directors was called to order at 3:02 pm Eastern Time on Tuesday, February 13, 2024, via online Zoom session by ATE Board President, Jon Yoshioka.

Roll Call

Board Members in Attendance:

Jon Yoshioka, President (2023-2024)
Rachelle Meyer Rogers, Past President (2022-2023)
Cheryl Torrez, 1ST Vice President (2024-2025)
Jennifer K. Young Wallace, 2ND Vice President (2025-2026)
Ashlie R. Jack, College/University Rep. (2024)
Barbara Purdum-Cassidy, College/University Rep. (2026)
Terrell Brown, At Large Rep. (2026)
John McConnell, At Large Rep (2025)
Aiyana Henry, At Large Rep. (2025)
Vince O'Neill, At Large Rep. (2025)
Ray Francis, CUP Rep. (2024)
Sophia Paljevic, School Based Rep. (2025)
Alisa Chapman, Executive Director

Other Attendees:

John McIntyre, ATE Director of Meetings
Robin Leonard, ATE Director of Membership

Executive Director's Report

Executive Director Chapman thanked President Yoshioka and the Board of Directors for their contribution of time and leadership to ATE and for the continued support of the national office work. She reported on the following ATE items:

- Expressed her appreciation to ATE staff, ADS, and other ATE volunteers, including the AM24 Planning Committee Co-Chairs Judy Beck and Cheryl Torres for their work on behalf of ATE.
- Conveyed the loss of one of ATE's beloved and longtime members, Dr. Gwendolyn Middlebrooks, who passed away just February 7th after an extended illness and hospice care. She will receive her ATE 50 years laureate posthumously at ATE's Annual Meeting next month and the Council of Past Presidents has prepared a memorial page for her the conference program.
- Noted the launch of ATE's new website on Friday, January 26th. She report the overall effort has been a large undertaking for the national office -- moving to a new membership database in fall 2023 and completed the website redesign and platform transition in early 2024. The new site is more streamlined, but ATE's work is far from complete. Additional content and web pages are forthcoming. The goal is to optimize the look & feel as well as navigation of the new website.
- Working with Regina Mistretta on ATE SIG webpage, we have discussed which SIGs are active and those that are not active – Several are not active. We want to provide an opportunity for inactive SIGs to get back on track but hold all accountable to ATE's expectation for professional interest groups. Where there is positive action, the national office will work with the SIG to get re-established. Where inaction persists, the Executive Director will bring a future recommendation to the Board to dissolve the inactive SIG.
- The Board was asked to help encourage members to pursue seats on the ATE Board of Directors (2nd VP, At-Large (3), and CUP).

Consent Agenda

The Board minutes for the November 14, 2023 meeting were approved as written.

Committee Reports

Annual Meeting 2024

John McIntyre reported there were four fewer submissions for AM24 (Anaheim) than we had for AM23 (Jacksonville). ATE room night minimums required by our contract are met and ATE will probably need overflow hotels. Weekly meetings with our Hotel Meeting Planner Kristy will begin soon as we approach the conference meeting date. The AM24 speakers are confirmed,

along with the details for two pre-conference workshops. John reported there are international presenters for AM24 coming from Ireland and Italy. He also conveyed that Betina Hsiesh has done an awesome job as local arrangements chair along with Judy Beck and Cheryl Torrez. The conference should be a great success.

Membership Report

Executive Director Chapman reported that membership is 1435 – up by 364 since the fall Board meeting and up by 384 a year ago. The increase is in part a catch up of member renewals (September – November) from the database transition and in part due to the Board setting AM24 conference registration rate so that it clearly makes sense to join ATE before registering for the conference. ATE’s partnership with Towson University has contributed to the increase as well. The annual map of membership by state has been updated and is included in the Board report.

Financial Reports

Executive Director Chapman reported on ATE’s Account Balances, 2022-2023 Income-Expenses YTD, and the 2023 Annual Audit:

- Review of Account Balances Report FY 2022-23
 - Total across all reserve accounts \$357,270.45.
 - LFTE Investment Account – As of our most recent quarterly statement (December 2023), the account was @ \$538,838.05. We average pulling in about \$10,500 in interest a year from this investment account.
 - Main Checking Acct Balance as of (2/13/24) is \$375,805.68. Up \$200K+ since the fall Board meeting.
- Review of 2023-24 Income-Expense Report YTD
 - Revenue has picked up since opening AM24 event registration.
- ATE 2023 Annual Audit. The following documents were provided to the Board for review and discussion.
 - Audit Letter 1 - Governance
 - Audit Letter 2 – Internal Controls
 - 2023 Financial Statements and Supplementary Information
 - 2023 990 Tax Filing

This year as a new step to ATE’s annual audit review, President Yoshioka and Executive Director Chapman scheduled an audit briefing for the Executive Officers with ATE’s CPA to allow for a debrief as well as Q&A regarding ATE's audit performance. This new step will

contribute to strengthened financial accountability and improvements in operations and controls for our organization. The briefing was held on Wednesday, January 10, 2024.

Old Business

ATE Bylaws 2nd Read

Executive Director Chapman reported that the second read and vote of ATE's Revised Bylaws will be held in a special meeting of the ATE Delegate Assembly on Thursday, February 29, 2024, from 3pm-5pm EST. Authorized delegates and alternates must register before the meeting to obtain a link to attend. Information about registration went out to delegates and alternates this morning with a copy to the Board. ATE membership will be notified of the meeting by the end of this week with an invitation to register if they would like to attend. The new Delegate Assembly webpage with meeting information should be available tomorrow. Board members' attendance and participation in this meeting is very important.

ATE Merchandise Pilot

Aiyana Henry reported that only 26 Items were purchased in the first round of the ATE merchandise pilot. ATE received \$138.00 in revenue from the pilot. While ATE didn't meet the target goals, the vendor was very flexible and agreed to process the orders. The Board of Directors expressed support for the pilot and interest in trying it again in Anaheim at the association's Annual Meeting. The Board suggested an exhibit table for the merchandise and including a QR code to make it easier to purchase the items at the conference. Aiyana agreed to have displays of merchandise items that are for sale.

New Business

ATE Book Proposal

ATE's Professional Publications Committee reviewed a book proposal for the publication of "Developing as a Teacher Educator: A Guide to Establishing Identity, Exploring Pedagogy, and Navigating Policy." The book is a work product of the ATE Commission on Teacher Education Development. The editorial team for this book consists of 3 ATE members – Stephanie Dodman, Jennifer Jacobs, and Brandon Butler. Dr. Laila Richmond, Chair of the Committee recommends to the ATE Board of Directors that ATE move forward with the writing and publication of this edited book.

A motion for ATE to accept the book Proposal was made by Jennifer Wallace with a second by Rachel Rogers. The motion passed.

AM24 Board Assignments

First Vice President Torrez reported that Board member assignments will be made at the 2024 Annual Meeting in Anaheim. Additionally, she shared there will be no brunch at AM24 due to

the Easter holiday and participants will be leaving the conference early. She shared the program changes would include giving out awards during each of General Sessions and during the Award Gala. Individuals receiving awards during General Sessions will also be recognized at the Award Gala by name. Board members facilitating the general session awards are: 1) Open Session Kevin Kumashiro - Jennifer Wallace and Ashlie Jack, 2) General Session Dan & Scott – Aiyana Henry, 3) General Session Deborah Ball – Dr. Terrell Brown, and 4) Etta Hollins – Barbara Purdum-Cassidy and John McConnell

Teacher Educator Standards

This item was addressed in Past President Rogers' report to the Board (Item 10 on the agenda)

ATE NASUP (formerly NAPDS) Collaborative

President Yoshioka conveyed that NAPDS has changed their name to NASUP. At the upcoming strategic planning session of the Board in Anaheim, the Board will discuss the collaborative history with NASUP and if continued collaboration would be beneficial. He noted there was no formal partnership agreement between the two organizations. NASUP's strong K-12 connections were highlighted as a compliment to ATE's membership having few K12 members. If ATE wants to attract more K-12 members, then we need to offer programs, services and support for K12 members. ATE's Clinical Fellows Program was noted as a strong collaboration between the two organizations. Further discussion of these issues will occur with the Board at AM24.

ATE Past President's Report

Past President Rachelle Rogers noted her deep appreciation of everyone that she has worked with during her time on the Board, during her term as President and as Past President. She noted the support of the Inquiry Initiative has been given since it debuted in Nashville, TN at SC22. The initiative is a direct response to ATE's Strategic Plan Driving Greater Impact. She noted that ATE owned it and should brand the initiative before some else does.

ATE President's Report

President Yoshioka extended his appreciation to Cheryl Torrez and Judy Beck for all of the hard work they have put in to make ATE's 2024 Annual Meeting in Anaheim, California a success. President Yoshioka conveyed his appointment of Justin Adcock to the School-Based Representative Board seat beginning in April 2024 when Sophia Paljovic concludes her term. When Justin takes his seat on the Board, he will no longer serve as the ADS Parliamentary.

Adjournment

The meeting was adjourned at 5:30 p.m. ET by President Yoshioka.

Minutes submitted by: Robin C Leonard

Date: 5/2/2024